Finance Committee Special Meeting

Minutes of the September 30, 2013

Dodge County Finance Committee Chairman, Dave Frohling called the Finance Committee meeting to order at 7:30 a.m. on Monday September 30, 2013 in Room H & I – Auditorium of the Administration Building. Chairman Frohling took roll and the following members were present: Frohling, Borchardt, Schaefer, and Adelmeyer. Gohr was excused.

Also present: Mielke, Kolp, Ruth Otto, Janet Wimmer, Mary Kehrmeyer, Sheriff Ninmann, Scott Smith, Jane Hooper and Lifke.

Julie Kolp, Finance Director certified the public notice given for this meeting complies with the requirements of Wisconsin's open meetings law.

Motion by Borchardt and 2nd by Schaefer to allow the chair to deviate from the agenda at his discretion. Motion Carried.

Jim Mielke, Administrator reviewed the Administrator's Proposed 2014 Budget with committee members. According to Mielke, the budget is still anticipated to go to the printer by October 10th with distribution to County Board members on October 15th.

Department heads submitted budgets based on department need. After an initial round of adjustments, it was determined more adjustments were needed to meet county needs and levy requirements. Budget items highlighted by Mielke include:

- Highway's budget request was reduced \$350,000.
- Clearview's tax levy for 2013 was \$517,176. Their initial request for 2014 was \$250,000. Clearview will fund their budget with their Fund Balance opposed to tax levy. In addition, the Community Based Rehabilitation Facility (CBRF) is projected to open in 2014. There will be additional expenditures but increased revenues should be able to cover them. The budget is based on a residency capacity of six.
- Sheriff anticipates lower bed counts in the jail for 2014. Originally 275 beds were budgeted for 2013 but recent numbers reflect 240-250. The 2014 budget is based on 230 beds. According to Sheriff Ninmann, the current increase in medical staffing helps Dodge County meet I-staff and state requirements and better positions us to maintain or increase Immigration and Custom Enforcement (ICE) and state inmates. The boat for recreation patrol was eliminated.
- County Board per diem increase isn't included in the current budget.
- Land Resources and Parks has two vacant unfunded positions.
- Human Resources' original \$100,000 request for a health insurance study was reduced to \$45,000.
- County Clerks' budget is up because it's an election year.
- Information Technology's increase is due to a Kronos upgrade. This system will help track and manage time as well as replace the JD Edwards payroll system. It should also improve job costing for highway. Implementation period is anticipated to be 18 months and begins the first of the year.
- Human Health and Services 2014 levy request in an increase of \$100,000 from 2013. This is the results of increase demand for mandated mental health and

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child protective services. According to Janet Wimmer, Human Services and Health Director there are ongoing issues county wide with untreated mental health problems. It's important for Dodge County to have available psychiatric and therapeutic services to meet this growing need. There's also a growing need for child protective services in Dodge County. Part of the problem is the growing use of heroin in Dodge County and the negative impact on young families. Without increased services, available staff would be required to prioritize client needs which are very difficult to accomplish and manage successfully.

- University of Wisconsin Extension's increase is in anticipation of the Green Sweep program which is projected for 2014 but not guaranteed.
- Land Conservation's request is up due to a truck requested by Marc Bethke for the past five years.
- The mill rate increase needed to meet this budget is \$0.02. According to Mielke, this has been the lowest mill rate increase in five years.

Next regular meeting is scheduled for Tuesday, October 8, 2013 at 7:30 a.m. in Room H & I - Auditorium on the 1st floor of the Dodge County Administration Building. A special meeting is scheduled for Thursday, October 24, 2013 at 6:00 P.M., in the Auditorium of the Dodge County Administration Building for budget review.

With no other business on the agenda, Chairman Frohling declared the meeting adjourned at 8:06 a.m.

Gerald Adelmeyer,

Secretary